

Joni A. Zimmerman, CSI, CDT, LEED Green Associate

Project Administrator | Specification Technician | Contract Specialist



Mrs. Zimmerman is an experienced project administrator and office manager with nearly 20 years' experience in commercial banking. Her work ethic and attention to detail has proven her to be a talented project coordinator, adept at meeting project needs from administrative duties to assistance in project documentation and execution. She is experienced in working with design professionals to assemble technical specifications and generating contract documents both during design and construction phases of a project. Joni will assist the project team in completing all duties from the project kickoff through construction and close-out.

Joni has achieved her Construction Document Technician (CDT) certification from the Construction Specification Institute (CSI) and is the 2015-2016 president-elect for the Pikes Peak Chapter.

Joni's husband and immediate family members served in the military which gives her a passion for projects that benefit service members, veterans, and families.

EDUCATION

Georgia State University, finance major

REGISTRATIONS

Notary: Colorado

CERTIFICATIONS

Construction Document Technician

AFFILIATIONS

Construction Specification Institute, Pikes Peak Chapter

SOFTWARE EXPERIENCE

- Newforma Info Exchange
- Submittal Exchange
- Specs-Intact
- ARCOM MasterSpec
- BSD SpecLink-E
- Bluebeam Revu CAD

PROJECT EXPERIENCE

- 4th ID Combat Aviation Brigade Central Energy Plant, Fort Carson, Colorado
- Evans Army Community Hospital Med/Surgery & Behavioral Health*, Fort Carson, Colorado (LEED-Silver certified)
- Iron Horse Park Improvements, Fort Carson, Colorado
- Special Forces Battalion Operations Facility*, Fort Carson, Colorado (LEED-Silver certified)
- Stryker Realignment (Headquarters and Company Operation Facilities) Renovations, Fort Carson, Colorado
- Warrior-in-Transition Battalion Headquarters*, Fort Carson, Colorado (LEED-Silver certified)
- Warrior-in-Transition Company Headquarters*, Fort Carson, Colorado (LEED-Silver certified)
- Building 284 Historical Renovations*, F.E. Warren AFB, Wyoming
- Accessible Community Park, Offutt AFB, Nebraska
- Defense Logistics Agency Warehouse Repairs, Offutt AFB, Nebraska
- RAIDRS Space Control Facility*, Peterson AFB, Colorado (LEED-Silver certified)

*Project experience gained while employed with another company.